

Board of Managers and Board Committee Application

Help lead Legacy Health Partners (LHP) in our next phase of growth and fulfill our vision to be the preferred choice for our providers and our community. LHP believes we can improve the health of our communities and more effectively serve our population if we more accurately reflect those we serve. Therefore, the LHP Board of Managers and Board Committees strive for diversity in representation of primary care providers and specialists, employed and independent, geography, practice size, as well as race, age, and gender among all members.

With this goal in mind, we encourage applications from people of color, women, and those in LGBTQI+ community. The LHP Governance Committee evaluates the current composition of the board and each committee when recommending new members each year.

The application begins on the following page and the **deadline for applying is Friday, November 1, 2024. New members will join LHP governance in January 2025. Board and committee members are compensated with an annual stipend for their service.**

If you would like more information or would like to speak with someone about exploring what it's like to serve on the Board or a Committee, email Legacy Health Partners LegacyHealthPartners@lhs.org.

This packet includes:

Board and Committee Member Application.....	2
Overview of Roles and Responsibilities	5
Board of Managers	
Quality & Membership committee	
Finance & Contracting committee	
Clinical Collaboration & Performance Improvement committee	
Position Description & Expectations	6





LEGACY
HEALTH PARTNERS

Board and Committee Member Application

Name:

Pronouns:

Phone Number:

Practice Name:

Practice
Address:

Primary Office Phone:

Practice Specialty:

Email Address:

Geographic Area(s) Served by
Practice:

Check the box for Board or Committee of Interest

If interested in more than one position, please rank in order of preference (1-4).

Board of Managers, preference #_____

Quality & Membership, preference #_____

Finance & Contracting, preference #_____

**Clinical Collaboration & Performance
Improvement**, preference #_____

APPLICATION QUESTIONS

You may submit answers on a separate, attached page if you prefer. Please limit your response to one page.

Please tell us why you are interested in serving on the Legacy Health Partners Board or a committee.

In the last few years, there has been increased attention to structural racism in health care. LHP is committed to actively addressing diversity, equity, and inclusion within our governance and across our network.

- a. Describe the skills and experiences (lived experience, clinical skills, community connections, leadership experience, financial background, etc.) you would bring to the board or a committee. How have you come to possess those competencies?**
- b. What would you need from LHP to actively participate in our efforts to advance diversity, equity, and inclusion within LHP governance and our network?**

Curriculum Vitae

Please provide a copy of your CV along with your completed application.

Board & Committee Member Position Description

Please confirm with your signature below that you have read and agree to the Legacy Health Partners Board & Committee Member [Position Description & Expectations](#).

Signature _____ **Date** _____

Applications should be submitted by November 1, 2024 to LegacyHealthPartners@lhs.org

VOLUNTARY DEMOGRAPHIC DISCLOSURE

Gender

- Male
- Female
- Trans – Female to Male
- Trans – Male to Female
- Nonbinary
- Other

Race and Ethnicity

Which of the following describes your racial or ethnic identity? Please check ALL that apply.

Hispanic and Latino/a/x

- Central American
- Mexican
- South American
- Other Hispanic or Latino/a/x

Native Hawaiian and Pacific Islander

- Chamoru (Chamorro)
- Marshallese
- Communities of the Micronesian Region
- Native Hawaiian
- Samoan
- Other Pacific Islander

White

- Eastern European
- Slavic
- Western European
- Other White

American Indian and Alaska Native

- American Indian
- Alaska Native
- Canadian Inuit, Metis, or First Nation
- Indigenous Mexican, Central American, or South American

Black and African American

- African American
- Afro-Caribbean
- Ethiopian
- Somali
- Other African (Black)
- Other Black

Middle Eastern/North African

- Middle Eastern
- North African

Asian

- Asian Indian
- Cambodian
- Chinese
- Communities of Myanmar
- Filipino/a
- Hmong
- Japanese
- Korean
- Laotian
- South Asian
- Vietnamese
- Other Asian

Other categories

- Other (please list)
- Don't know
- Choose not to disclose

Overview of Roles and Responsibilities

Based on the current vacancies and composition of our governance, we are seeking to fill the following seat(s):

Board of Managers ([back to top](#))

meets on the 1st Tuesday of every other month from 6:00-8:00pm

- Develops and leads the strategic direction of the network to fulfill our mission of delivering value and improving health. Oversees the work of the three board subcommittees and has final approval authority for all recommended actions put forth by the committees, including but not limited to, clinical integration program performance measures, contracts entered into on behalf of the network, data integration activities and population health services.
- The time commitment associated with being a board member is approximately 4-6 hours/month of work including meeting preparation and attendance.
- There are 15 voting members. Board members may participate in additional subcommittees, but you do not need to be a Board member in order to serve on a committee. Each committee is chaired by a member of the LHP Board of Managers.
- **Open seat for one Legacy employed provider.**

Quality and Membership Committee ([back to top](#))

meets on the 3rd Monday of every month from 6:00-7:30pm

- Oversees the design and implementation of the Clinical Integration program and quality improvement and patient safety programs. Reviews the overall performance of the program as well as individual members. Develops membership requirements and monitors the activities of management concerning credentialing and maintenance of membership requirements and the success of these programs.
- **Primary care, women's health, and practice administrator applications will be prioritized.**

Finance and Contracting Committee ([back to top](#))

meets on the 2nd Monday of every month from 6:00-7:30pm

- Oversees the design and implementation of managed care contracting and assists in organizational financial planning and monitoring. Develops the methodology and administers the disbursement of funds through the member financial model.
- **Primary care and small independent practice applications will be prioritized.**

Clinical Collaboration & Performance Improvement Committee ([back to top](#))

meets on the 3rd Thursday of every other month from 6:00-7:30pm

- Oversees the areas of patient, provider and administrator user experience, clinical collaboration and performance improvement within Legacy Health Partners to support the Clinical Integration Program.
- **Primary care, women's health, radiology, and practice administrator applications will be prioritized.**

Position Description & Expectations ([back to top](#))

POSITION PURPOSE

To fulfill our mission of delivering value and improving health. To support the Chair of the Board or Board Committee on which the incumbent has been elected or appointed to serve.

ACCOUNTABILITIES & ACTIVITIES

The following are general expectations of a Board or Committee member:

1. To attend meetings as scheduled.
2. To thoroughly read and understand materials sent out in advance of these meetings.
3. To proactively seek out clarification of meeting materials and related business issues by contacting the appropriate management representatives and/or Board or Committee chair persons prior to meetings whenever possible.
4. To actively engage in discussions and decision-making processes about goals, strategies, tactics, policies, procedures and other business matters at Board and/or Committee meetings. Discussion comments should be focused on the agenda item at hand so that decisions can be reached in the most informed and expeditious manner.
5. To represent the interests and needs of the organization as a whole before consideration of self-interest, or the interests of one's specialty area or site (hospital or medical group).
6. To advocate and encourage diverse viewpoints, voices and considerations in decision making.
7. To lead diversity, equity, and inclusion efforts individually and collectively throughout the LHP network to advance equity for communities most impacted by disparities.
8. To proactively identify issues that need to be addressed under the charter of the Board or Committee oversight function, and ensure these issues are placed on future agendas for discussion by the Board and/or Committee.
9. To support decisions of the Board and/or Board Committee once issues have been thoroughly discussed and decisions have been made. As appropriate, to assist in the communication of these decisions and their rationale to the general membership of Legacy Health Partners (LHP).
10. To abide by the policies and procedures of LHP at all times.
11. To conduct oneself in a manner consistent with LHP's mission, vision and values.
12. To serve as a champion for LHP's goals, strategies, tactics, policies and procedures at the respective Board and/or Committee and among the general membership once they have been established or revised.

KIND & LEVEL OF CONTACTS

The position routinely is in contact with governance members throughout the system as well as LHP member physicians and representatives of the executive and hospital administration teams.

DECISIONS MADE & ACTED UPON INDEPENDENTLY

None.

DECISIONS/ACTIONS REFERRED TO OTHERS

The following decisions or actions should be referred to the Board Chair or LHP President:

1. Contacts with representatives of the media or elected officials.
2. Discussions with non-Network members about the status or nature of contract negotiations, legal or regulatory matters, intellectual property, or other confidential matters whose disclosure could be detrimental to the Network.
3. Actions on the part of governance, members or management staff inconsistent with the Network's mission, vision and values and its policies and procedures, particularly those related to fiduciary responsibility and conflict of interest.
4. Inappropriate disclosures to the media or general public by governance, members or management staff of the status or nature of contract negotiations, legal or regulatory matters, intellectual property, or other confidential matters whose disclosure could be detrimental to the Network.

BEHAVIORAL EXPECTATIONS

Legacy Health Partners Board and Board Committee members will:

1. Work collaboratively with other Board and Board Committee members and key stakeholders:
 - a. Communicate effectively and professionally.
 - b. Participate fully and encourage other board members to participate in discussions and board activities.
 - c. Support consensus decision-making and support decisions agreed upon by the Board, even after initially not supporting a specific position.
 - d. Continually develop capacities and competencies associated with the role of a Board member.
2. Maintain a global perspective and strive to represent all constituents and stakeholders associated with LHP.
 - a. Advocate for all LHP members, the communities served by LHP and those who partner with LHP to deliver care, including populations experiencing disparities.
 - b. Avoid advocating for one particular stakeholder, narrow interest, or interest group.
3. Abide by the policies and procedures of LHP related to Confidentiality Policy for Business Information, Code of Business Conduct, Conflict of Interest Policy and Media Relations Policy as revised and amended from time to time.